

TOWN OF PORT BLANDFORD
REGULAR MEETING August 19th, 2026

Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on August 19th, 2026, at 7:00 p.m.

Present:	Mayor:	Darlene Clouter
	Deputy Mayor:	Winston Peddle
	Councillors:	Jeanine Bursey
		Rick Greening
		Clyde Oldford
		Terry Roach
	Town Clerk/Manager:	Philip Holwell
Absent:	Councillor:	Mathew Bursey

Agenda: Mayor asked if there were any additions or changes to the agenda for August 19th, 2026.

Resolution 26 – 221– C. Oldford / R. Greening

Resolved that we adopt the agenda for August 19th, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting August 06th, 2026.

Resolution 26 – 222 – R. Greening / W. Peddle

Resolved that the minutes of August 06th, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Delegation: **Greg Goobie (Screens at Pump House) (7:00Pm – 7:10Pm)**

Discussion on service lines not being used for weeks at a time. Discussion on homeowners flushing service lines after they have been sitting. Staff to check on water after it has been sitting and compare to after it has been flushed. Staff to increase flushing of the 1¼In line on Rader Road.

Business Arising: Speeding through Port Blandford

Emailed Elizabeth Lodge, No response at this time.

Zoom vs Microsoft Teams

Staff has cancelled the Zoom subscription.

Dress Code

Staff has contacted an Occupation and Health officer for advice. They would only be involved if we considered clothing as part of our PPE. Staff is waiting on Workplace NL employer advisor to provide sample policy.

Amphitheatre

Public works staff has put the piece of siding back on.

Committee Reports:

Invoices # 1 - # 18: Invoices #1- #18, presented in the amount of **\$41,532.76**

Resolution 26 – 223– J. Bursey / W. Peddle

Resolved that invoices # 1 - # 18 in the amount of **\$41,532.76** be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Time Sheets:

Greg:	August 02 – 08	2026	1.5 Hours OT, 2 Hours TOIL
	August 09 – 15	2026	4 Hours Sick 1 Hour Toil
Vince:	August 02 – 08	2026	Regular Hours
	August 09 – 15	2026	1.5 Hours OT (WaterJob)
Joanne:	August 02 – 08	2026	11 Hours (Cleaning)
	August 09 – 15	2026	11 Hours (Cleaning)
Paul:	August 02 – 08	2026	38.5 Hours (Park, Culvert)
	August 09 – 15	2026	37.5 Hours (Park, WaterJob)
Shawn:	August 02 – 08	2026	20 Hours (Flagging, Dump)
	August 09 – 15	2026	12 Hours (WaterJob, Garbage)
Lar:	August 09 – 15	2026	9 Hours (Flagging)

Time Sheets:

Resolution 26 – 224– W. Peddle / R. Greening

Resolved that we accept Greg's 1.5 Hours OT and Vince's 1.5 Hours OT and liquidate as time off in Lieu. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Resolution 26 – 225– W. Peddle / J. Bursey

Resolved that Joanne's 22 hours, Paul's 76 hours, Lar's 9 Hours, Shawn's 32 Hours be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Correspondence:

Allan Hann

Discussion on who are the members of the committees. Discussion on holding a public meeting with forestry. Discussion on amount of wood a harvester would need to cut in the area. Discussion on waiting for forestry's opinion on the quota reduction. Staff to ask Forestry for cutting Maps. Council to review MOU at the next meeting of September 2, 2026. Staff to request forestry to setup public meeting after this date.

Water Sampling report

Reviewed by Council

Port Blandford Horticultural Society

Letter reviewed by Council. Council thanks the society for the kind words.

General Business:

Surveys to KML

Resolution 26 – 226 – R. Greening / C. Oldford

Resolved Council will rescind Motion #26- 191 "Resolved that the Town will require a KML or KMZ file be provided before issuing a compliance letter". In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Elda Tindall Application

Resolution 26 – 227 – W. Peddle / R. Greening

Resolved that Elda Tindall's application for a new shed be approved subject to all town and government regulations. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

General Business:

Justin Walters Application

Discussion on the shed being too close to the boundary. Needs size of shed on application and needs first page filled out completely.

Mayor D. Clouter and Councillor J. Bursey left the meeting with concerns of conflict. (7.55pm)

Olive Coish Application

Resolution 26 – 228 – C. Oldford / T. Roach

Resolved that Olive Coish's application for a dwelling extension and new garage be approved subject to all town and government regulations. In favour 4; W. Peddle, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Mayor D. Clouter and Councillor J. Bursey returned to the meeting (7.59pm)

Websites

Staff to get prices on getting websites combined.

Commercial Permits

Resolution 26 – 229 – R. Greening / T. Roach

Resolved that Council will change the fee for a commercial permit from 1/10 of 1% to a flat \$50 fee. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Swimming Hole

Staff updated Council on a situation that had occurred at the swimming hole.

Adjournment:

Resolution 26 – 230– W. Peddle / J. Bursey

Resolved that we do now adjourn to meet again on Wednesday, September 02, 2026, at 7:00 p.m. in the Council Chambers. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried. Meeting adjourned at 8:29 p.m.

_____ (Mayor) _____ (Clerk/Manager)