

TOWN OF PORT BLANDFORD
REGULAR MEETING August 06th, 2026

Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on August 06th, 2026, at 7:00 p.m.

Present:	Deputy Mayor:	Winston Peddle
	Councillors:	Jeanine Bursey
		Rick Greening
		Clyde Oldford
		Terry Roach
	Town Clerk/Manager:	Philip Holwell
Absent:	Mayor:	Darlene Clouter
	Councillor:	Mathew Bursey

Agenda: Deputy Mayor asked if there were any additions or changes to the agenda for August 06th, 2026.
Resolution 26 – 208– J. Bursey / R. Greening
Resolved that we adopt the agenda for August 06th, 2026. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Minutes Regular: Deputy Mayor asked if there were any errors or omissions to the minutes of Regular Meeting July 23rd, 2026.
Resolution 26 – 209 – T. Roach / C. Oldford
Resolved that the minutes of July 23rd, 2026, be adopted as presented. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Delegation:

Business Arising: Speeding through Port Blandford

Staff has contacted Elizebeth Lodge with the RCMP to make them aware of the issue. No response at this time. Staff to contact RCMP to make them aware of the issue.

Compliance Letters

Discussion on compliance letters vs Title Insurance.

Petition On Highway Speed

As requested by Council, staff provided an update on the progress of the petition, noting that signature collection is actively underway. Council discussed options regarding posting the petition on Town media platforms and received the update for information.

Tax recovery

As requested by Council, staff provided an update on the progress of the Tax Recovery plan, noting that collection is actively underway with no action required at this time.

Committee Reports:

CDC Minutes

Resolution 26 – 210– C. Oldford / R. Greening

Resolved that we accept the CDC Minutes of August 04th as presented. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Invoices # 1 - # 17:

Invoices #1- #17, presented in the amount of **\$17,190.85**

Resolution 26 – 211– J. Bursey / T. Roach

Resolved that invoices # 1 - # 17 in the amount of **\$17,190.85** be paid. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Time Sheets:

Greg:	July	19 – 25	2026	0.5 Hours Toil
	July / August	26 – 01	2026	8 Hours Sick
Joanne:	July	19 – 25	2026	12 Hours (Cleaning)
	July / August	26 – 01	2026	12 Hours (Cleaning)
Paul:	July	19 – 25	2026	33 Hours (Park)
	July / August	26 – 01	2026	21 Hours (Park)
Vince:	July	19 – 25	2026	Regular Hours
	July / August	26 – 01	2026	Regular Hours

Time Sheets: **Resolution 26 – 212– J. Bursey / T. Roach**
Resolved that Joanne 24 hours, Paul 54 hours be paid. In favour 5;
W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed
0; Resolution Carried.

Correspondence: **Water Sampling report**
Reviewed by Council

Marina

Resolution 26 – 213– J. Bursey / T. Roach
Resolved that the town will pick up garbage from the marina as long
as it is put in an accessible box and bags follow regulations. In
favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach.
Opposed 0; Resolution Carried.

Calcium

Staff to see how long the application of calcium lasts. It was applied
on June 29th, 2026. Staff to check if Marina association will pay for
Calcium.

Regular Meeting June 17th, 2026.
Resolution 26 – 183 – R. Greening / T. Roach

Resolved that the minutes of June 17th, 2026, be adopted as
presented. In favour 5; W. Peddle, J. Bursey, C. Oldford, R.
Greening, T. Roach. Opposed 0; Resolution Carried.

Special Meeting June 24th, 2026.
Resolution 26 – 184 – R. Greening / T. Roach

Resolved that the minutes of June 24th, 2026, be adopted as
presented. In favour 5; W. Peddle, J. Bursey, C. Oldford, R.
Greening, T. Roach. Opposed 0; Resolution Carried.

Invoices #1- #11, presented in the amount of \$14,091.93

Resolution 26 –185– J. Bursey / T. Roach
Resolved that invoices # 1 - # 11 in the amount of **\$14,091.93** be
paid. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T.
Roach. Opposed 0; Resolution Carried.

Councillor J. Bursey left the room with concerns of conflict

Invoices #A, presented in the amount of **\$280.64**

Resolution 26 –186– T. Roach / R. Greening

Resolved that invoices # A in the amount of **\$280.64** be paid. In favour 4; W. Peddle, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Councillor J. Bursey returned to the room.

Timesheets

Resolution 26 –187– R. Greening / J. Bursey

Resolved that Shawn 51 hours, Joanne 34.5 hours, Arthur 7 hours, Paul 101 hours, Vince 14.5 hours, Larry 16 hours be paid. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Contractual Arrangement

Resolution 26 –188– C. Oldford / J. Bursey

Resolved that the Town will sign the Contractual Arrangement. In favour 4; W. Peddle, J. Bursey, C. Oldford, T. Roach. Opposed 1; R. Greening Resolution Carried

Payment Plan

Resolution 26 –189– C. Oldford / R. Greening

Resolved that the Town will accept the payment proposed in the letter and forgive the interest on the account. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Municipal maintenance/operator

Resolution 26 – 190– J. Bursey / T. Roach

Resolved that the Town will accept the hiring committee's recommendation to hire Vince Pardy to the full-time Maintenance/Operator position. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Compliance Letters

Resolution 26 –191– R. Greening / T. Roach

Resolved that the Town will require a KML or KMZ file be provided before issuing a compliance letter. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Town Plan Capital investment plan

Resolution 26 –192– R. Greening / T. Roach

Resolved that the Municipality of Port Blandford submit a Capital Investment Plan Application to the Department of Municipal and Community Affairs for Canada Community-Building Funds in the amount of \$25,975.00 for 2026-2027 Municipal Plan and Development Regulations update. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Scotia Bank Account

Resolution 26 – 214– C. Oldford / R. Greening

Resolved that the Town will open a new scotia account to keep our gas tax money in. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Collection Agency

Defer until required

Stephan Williams Permit Application

Resolution 26 – 215– T. Roach / J. Bursey

Resolved that Stephan William's application for a new shed be approved subject to all town and government regulations. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Rules and Procedures of meetings

Resolution 26 – 216– T. Roach / J. Bursey

Resolved that the Town will adopt its current rules and procedures for meetings as a by-law. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Finger Board Signs

Defer until early next year. Staff to check with Krista Muller on helping with signs. Staff to check with Clarendville to see what signs are made of. Staff to check with Colin to see where signs were made and of what.

RFQ Lift Station Panel

Reviewed RFQ with Council.

General Business: Implementation Plan

Defer for Council to review.

Washroom Building and Bird Blind

Resolution 26 – 217– T. Roach / R. Greening

Resolved that the Town will approve the washroom building design and staff to obtain estimates for washroom. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Staff to check on Power availability.

Norm Latham Permit Application

Resolution 26 – 218 – C. Oldford / T. Roach

Resolved that Norm Latham application for a new shed be approved subject to all town and government regulations. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Raise for Air brake Certification

Discussion on incentive program. Discussion on traditionally raises coming after the probation period. Discussion on length of probation period.

HR Committee to meet with Staff.

Zoom vs Microsoft Teams

Discussion on cancelling Zoom and using teams. Staff to test Teams with councillors. Defer to next meeting after testing

Paul Chatman Use of Phone

Resolution 26 – 219 – C. Oldford / R. Greening

Resolved that the Town will pay for \$40.00 for Paul's phone for the months of May to November during years he is working with the Town. This will start with July of 2026. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Amphitheatre

Discussion on siding coming off the Amphitheatre. Staff to drill holes and use galvanized nails to secure siding. The piece of siding is believed to be on the front porch.

Dress Code

Discussion on Public Works staff wearing shorts on the garbage truck, doing bulky cleanup and other tasks. Staff to check with OHS regarding safety for Public Works employees wearing shorts when working outside.

Adjournment:

Resolution 26 – 220– J. Bursey / R. Greening

Resolved that we do now adjourn to meet again on Wednesday, August 19th, 2026, at 7:00 p.m. in the Council Chambers. In favour 5; W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried. Meeting adjourned at 9:27 p.m.

_____(Mayor) _____(Clerk/Manager)