

TOWN OF PORT BLANDFORD
REGULAR MEETING June 03rd, 2026

Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on June 3rd, 2026, at 7:00 p.m.

Present: Mayor: Darlene Clouter
Deputy Mayor: Winston Peddle
Councillors: Jeanine Bursey
Rick Greening
Clyde Oldford
Terry Roach
Town Clerk/Manager: Philip Holwell
Absent: Mathew Bursey

Agenda: Mayor asked if there were any additions or changes to the agenda for June 3rd, 2026.

Resolution 26 – 147 – R. Greening / C. Oldford

Resolved that we adopt the agenda for June 3rd, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford and R. Greening, T. Roach. Opposed 0; Resolution Carried.

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting May 20th, 2026.

Resolution 26 – 148 – T. Roach / C. Oldford

Resolved that the minutes of May 20th, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford and R. Greening, T. Roach. Opposed 0; Resolution Carried

Councillors R. Greening and C. Oldford left the meeting with concerns of conflict.

Delegation: **Greg Pardy (7:07pm)**

Discussion on land that was cleared in his/his neighbour's back yard. The land was dug out 5 feet down on a 80–90-degree angle reported the delegate. There was a discussion on safety of the slope as well as the light and power pole in the area. Delegate believes it should be sloped at two to one. Delegate expressed concern over value of land dropping. There was a discussion on current development regulations and By-Laws. It was agreed that staff would call Municipal Affairs to check on By-Law and Regulation requirements. There was a discussion on Pine Trees dying.

Delegate: Delegate asked council to investigate who is responsible if the trees die or land falls away.

Delegate left 7:30

Councillors R. Greening and C. Oldford returned to the meeting.

Business Arising: **Stop Sign at the Park**
Sign has been installed

Peddle’s Landing Zoning Issue

Anna Myers has been engaged to complete an amendment to our land use zoning. We have posted the notice for public input.

Development Permit Checklist

We have developed a checklist and will update it as needed.

Property Sale Question

Addressed in General Business

Clean Up Day

We will make the decision on Friday on whether or not to reschedule due to weather. Councillor Peddle will need access to the Town Pickup if the cleanup is going ahead. Staff to ensure we have bags and gloves.

Committee Reports: **CDC Meeting May 28th, 2026**

Resolution 26 – 149 – W. Peddle / J. Bursey

Resolved that we accept the minutes of the May 28th, 2026 meeting of the CDC. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford and R. Greening, T. Roach. Opposed 0; Resolution Carried

Invoices # 1 - # 20:

Invoices #1- #20, presented in the amount of **\$19,913.38**

Resolution 26 – 150 – J. Bursey / W. Peddle

Resolved that invoices # 1 - # 20 in the amount of **\$19,913.38** be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford and R. Greening, T. Roach. Opposed 0; Resolution Carried

Councillor R. Greening left the meeting for concerns of conflict.

Invoices #A:

Invoices #A, presented in the amount of **\$106.24**

Resolution 26 – 151 – W. Peddle / J. Bursey

Resolved that invoices # A in the amount of **\$106.24** be paid. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, T. Roach. Opposed 0; Resolution Carried

Owen 0.5 Hours OT

Resolution 26 – 152 – C. Oldford / W. Peddle

Resolved that we accept Owen's 0.5 Hours OT to be liquidated into TOIL. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, T. Roach. Opposed 0; Resolution Carried

Councillor R. Greening returned to the meeting.

Time Sheets:

Greg:	May 17 – 23	2026	Hrs:1.5 OT, 0.5 TOIL, 2.5 Sick
	May 24 – 30	2026	8.5 Hours TOIL
Joanne:	May 17 – 23	2026	11 Hours Cleaning
	May 24 – 30	2026	12 Hours Cleaning
Shawn:	May 17 – 23	2026	12 Hours
Paul:	May 17 – 23	2026	37 Hours
	May 24 – 30	2026	13 Hours
Larry:	May 17 – 23	2026	7.5 Hours Garbage Run
	May 24 – 30	2026	8 Hours Garbage Run
Donovan:	May 17 – 23	2026	7 Hours
Owen:	May 17 – 23	2026	12 Hours Toil
	May 24 – 30	2026	0.5 Hours OT, 0.5 Hours TOIL

Time Sheets:

Greg 1.5 Hours OT

Resolution 26 – 153 – W. Peddle / J. Bursey

Resolved that we accept Greg’s 1.5 Hours OT to be liquidated into TOIL. In favour 6; D. Clouter, W. Peddle, J. Bursey, R. Greening, C. Oldford, T. Roach. Opposed 0; Resolution Carried

Shawn 12 hours // Joanne 23 hours // Paul 50 hours // Donovan 7 Hours // Larry 15.5

Resolution 26 – 154 – R. Greening / J. Bursey

Resolved that Shawn 12 hours, Joanne 23 hours, Donovan 7 hours, Paul 50 hours, Larry 15.5 hours be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Correspondence:

Public Concern

Covered in the delegation

Mayor Clouter and Councillor’s J. Bursey left the meeting with concerns of conflicts of interest

Hudson Bursey Letter

Resolution 26 – 155 – R. Greening / C. Oldford

Resolved that we will make a \$100.00 Donation to Hudson Bursey to support his trip to the Canadian Ball Hockey Junior Nationals in Saint John, New Brunswick. In favour 4; W. Peddle, C. Oldford and R. Greening, T. Roach. Opposed 0; Resolution Carried

Mayor Clouter and Councillor’s J. Bursey returned to the meeting.

Community Plan

Review and gave a copy

General Business:

Accommodation Owner’s Meeting

Agreed to set date of June 18th, 2026, at 7:00pm. Staff to let accommodation owners know.

General Business: 11 Holloway's Subdivision

Resolution 26 – 156 – J. Bursey / C. Oldford

Resolved that we will adjust 1807.45 as per the 2026 supplementary assessment showing the land has been combined. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

HR Firm Quote

Resolution 26 – 157 – R. Greening / T. Roach

Resolved that the Town will send in answers to labour board as completed by the town manager. In favour 2; R. Greening, T. Roach. Opposed 4; D. Clouter, W. Peddle, J. Bursey, C. Oldford; Resolution Defeated.

Resolution 26 – 158 – W. Peddle / J. Bursey

Resolved that the Town will accept quote of \$180.00 per hour from Higher Talent. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, T. Roach. Opposed 1; R. Greening; Resolution Carried

Henry Power Permit

Councillor C. Oldford left the meeting with concerns of conflict.

Resolution 26 – 159 – R. Greening / T. Roach

Resolved that Henry Power's application for a new storage garage be approved subject to all town and government regulations. In favour 5; D. Clouter, W. Peddle, J. Bursey, R. Greening, T. Roach. Opposed 0; Resolution Carried

Richard Mitchell Permit

Resolution 26 – 160 – R. Greening / J. Bursey

Resolved that we will send a letter explaining this land would need to be rezoned before permit is issued. This rezoning is to be at the landowner's expense. In favour 5; D. Clouter, W. Peddle, J. Bursey, R. Greening, T. Roach. Opposed 0; Resolution Carried

Councillor C. Oldford returned to the meeting.

General Business: Municipal Plan / Development Regulations Update Quotes

Deferred till next meeting

Bike Park Proposal

Staff to assess land on back of ballfield.

CRPP Motion for partnership

Resolution 26 – 161 – J. Bursey / R. Greening

Where as, the Town of Port Blandford has the following interest: to become more climate ready and increase resilience and long-term sustainability through climate adaptation initiatives and climate risk assessment.

Be it resolved that Council directs staff to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation: Climate-Ready Plans and Processes for the Town of Port Blandford 'Implementing a Climate Readiness Initiative in partnership with the Town of Steady Brook'. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

248-254 Main Street

Staff to contact Ed Stacey for original documents

General Business: Working Foreman Job Description

Resolution 26 – 162 – W. Peddle / J. Bursey

Resolved that the Town will offer Greg Goobie a lead hand position for a \$1.00 an hour raise. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Applefest

Discussion on staff assisting Applefest throughout the weekend. It was requested staff put up and take down signs on Saturday.

General Business:

Peter Troke Permit

Resolution 26 – 163 – R. Greening / T. Roach

Resolved that Peter Troke's application for an outdoor kitchen be approved subject to all town and government regulations. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Park Grass

Resolution 26 – 164 – W. Peddle / J. Bursey

Resolved that staff will dig up and drill new hole at 1 $\frac{3}{4}$ inches and install a new shutoff valve in main line. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Flower Boxes

Resolution 26 – 165 – J. Bursey / T. Roach

Resolved that we will approve a budget of \$500 for Horticultural Society to reimburse for flowers. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Oscar Heany Permit (Quarry)

Resolution 26 – 166 – R. Greening / T. Roach

Resolved that Oscar Heany's application for a Quarry be approved subject to all town and government regulations. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried

Clouter's Road

Staff to check online mapping to ensure road is labeled correctly.

Adjournment:

Resolution 26 – 167 – W. Peddle / J. Bursey

Resolved that we do now adjourn to meet again on Wednesday, June 17th, 2026, at 7:00 p.m. in the Council Chambers. In favour 6; D. Clouter, W. Peddle, J. Bursey, R. Greening, C. Oldford, T. Roach. Opposed 0; Resolution Carried.

Meeting adjourned at 10:20 p.m.

_____ (Mayor) _____ (Clerk/Manager)