

**TOWN OF PORT BLANDFORD
REGULAR MEETING April 1st, 2026**

**Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on April 1st, 2026, at 7:03 p.m.**

Present: Mayor: Darlene Clouter
Deputy Mayor: Winston Peddle
Councillors: Jeanine Bursey
Rick Greening
Clyde Oldford
Terry Roach (By Zoom)

Clerk/Manager: Philip Holwell

Absent: Mathew Bursey

Agenda: Mayor asked if there were any additions or changes to the agenda of April 1st, 2026.

Resolution 26 – 87 – Oldford / Peddle

Resolved that we adopt the agenda of April 1st, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Delegations:

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting March 18, 2026.

Resolution 26 – 88 – Greening / Oldford

Resolved that the minutes of March 18, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Minutes Special: Mayor asked if there were any errors or omissions to the minutes of Special Meeting March 26, 2026.

Resolution 26 – 89 – Peddle / Roach

Resolved that the minutes of March 26, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Business Arising: **Qualified Donnée**
Check what is required to be on a receipt.

Update Tax Recovery Plan
Update the tax recovery plan and present to council.

Councillor Mandatory Training
Check for training dates for Module 1. Ensure Councillors have Code of Conduct training completed.

Overflow of Lift Station #5
This work should be completed asap.

Committee Reports: March 25th, 2026, Community Development Committee minutes.

Resolution 26 – 90 – Peddle / Oldford
Resolved that we accept the March 25, 2026, Community Development Committee Minutes. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Invoices # 1 - # 16: Invoices #1- #16, presented in the amount of **\$19,240.94**
Resolution 26 – 91 – J. Bursey / Peddle
Resolved that invoices # 1 - # 16 in the amount of **\$19,240.94** be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Councillor Greening declared conflict of interest and left the room because Owen is his grandson.

Invoice # A: Invoices #A, presented in the amount of **\$271.36**
Resolution 26 – 92 – Peddle / Roach
Resolved that invoices # A in the amount of **\$271.36** be paid. In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and J. Bursey. Opposed 0; Resolution Carried.

Councillor R. Greening returned to the meeting.

Deputy Mayor W. Peddle declared conflict of interest and left the room

Invoices #B, presented in the amount of **\$291.36**

Resolution 26 – 93 – Greening / J. Bursey

Resolved that invoices # B in the amount of **\$291.36** be paid. In favour 5; D. Clouter, T. Roach, R. Greening, C. Oldford, and J. Bursey. Opposed 0; Resolution Carried.

Deputy Mayor W. Peddle returned to the meeting

Councillor C. Oldford declared conflict of interest and left the room

Invoices #C, presented in the amount of **\$231.36**

Resolution 26 – 94 – J. Bursey / Peddle

Resolved that invoices # C in the amount of **\$231.36** be paid. In favour 5; D. Clouter, W. Peddle, T. Roach, R. Greening, and J. Bursey. Opposed 0; Resolution Carried.

Councillor C. Oldford returned to the meeting

Time Sheets:

Greg:	Mar 15 – 21/26 (5 hours OT) Mar 22 – 28/26 (Regular Hours)
Joanne:	Mar 15 – 21/26 (13 hours Cleaning) Mar 22 – 28/26 (10 hours Cleaning)
Shawn:	Mar 15 – 21/26 (7 Hours Dump) Mar 22 – 28/26 (3.5 hours garbage run)
Lar:	Mar 22 – 28/26 (8.5 hours)
Paul:	Mar 22 – 28/26 (26 Hours Dump)
Owen:	Mar 15 – 21/26 (5.5 hours OT) Mar 22 – 28/26 (3.5 hours OT)

Resolution 26 - 95 – Peddle / J. Bursey

Resolved that the OT hours for Greg be accepted and liquidated as TOIL. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Shawn 10.5 hours // Lar 8.5 hours // Joanne 23 hours // Paul 26 hours

Resolution 26 – 96 – J. Bursey / Roach

Resolved that Shawn 10.5 hours, Lar 8.5 hours, Joanne 23, Paul 26 hours be paid In favour 6; D. Clouter, W. Peddle, J. Bursey, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Councillor Greening declared conflict of interest and left the room because Owen is his grandson.

Resolution 26 - 97 – Peddle / J. Bursey

Resolved that the OT hours for Owen be accepted and liquidated as TOIL. In favour 5; D. Clouter, W. Peddle, J. Bursey, T. Roach, and C. Oldford. Opposed 0; Resolution Carried.

Councillor Greening returned to the meeting

Correspondence:

Terry Fox Foundation

No Donation at this time. Discussion on policy for making donations.

Parks Canada Contractual Arrangement

Agreed that we would ask Park Canada to come to a meeting with us and a Fire Department member to ensure every party was of same understanding.

Tract Consulting

Agreed that we would connect with Tract Consulting. Ask them to add us to their list and reconnect when the intake opens.

Government Survey

Council identified its priorities as Highways/Roads, Resilience (Disaster Mitigation), and Fire Hall Infrastructure.

NTV Poll

Results of the poll were presented and discussed.

Autism Society Proclamation

Resolution 26 - 98 – J. Bursey / Greening

Resolved that I, Darlene Clouter, Mayor of Port Blandford, Province of Newfoundland & Labrador, do hereby recognize April 2 as World Autism Acceptance Day while committing to embrace neurodiversity today and every day throughout the year. I encourage all citizens to understand and embrace the differences and needs of others and to include everyone in activities and discussions. . In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

General Business:

3 month Dump Truck Maintenance

The three-month dump truck maintenance was presented to council. Discussion on need for Daily Pre Trip logs.

Backhoe Tire Report

Discussion held on weather or not we need winter tires for the backhoe. It was discussed that we could use a spare tire also. It was agreed that we would revisit this issue in the Fall as that would be a more appropriate time to buy winter tires.

Public Complaint

The complaint was presented and discussed. The Code of Conduct was reviewed. At the time of the meeting the issue of the complaint was resolved.

Old Electronics and laminator.

Resolution 26 – 99 – Greening / Oldford

Resolved that we get rid of the old electronics in the firemen's office as well as the old laminator. In favour 6; D. Clouter, W. Peddle, J. Bursey, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Targa

Discussion on Targa (Safety, Towns survey, Benefits to Accommodations, and concerns for emergencies)

Adjournment:

Resolution 26 – 100 – W. Peddle / J. Bursey

Resolved that we do now adjourn to meet again on Wednesday, April 15th, 2026, at 7:00 p.m. in the Council Chambers. In favour 6; D. Clouter, W. Peddle, J. Bursey, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried. Meeting adjourned at 8:45 p.m.

_____ (Mayor) _____ (Clerk/Manager)