

**TOWN OF PORT BLANDFORD
REGULAR MEETING March 18th, 2026**

**Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on March 18th, 2026, at 7:02 p.m.**

Present: Mayor: Darlene Clouter
Deputy Mayor: Winston Peddle
Councillors: Jeanine Bursey
Rick Greening
Clyde Oldford
Terry Roach (By Zoom)

Clerk/Manager: Philip Holwell

Absent: Mathew Bursey

Agenda: Mayor asked if there were any additions or changes to the agenda of March 18th, 2026.

Resolution 26 – 72 – C. Oldford / W. Peddle

Resolved that we adopt the agenda of March 18th, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Delegations: **Community Wellness Resource Center Brainstorming Group**

7:26pm – 8:21pm

Discussion on a proposal from the community wellness resource center brainstorming group for a new multi-purpose Community Wellness Center. The conversation covered the potential features of the facility, including a large hall, café, and fitness loft, and explored the centrally-located Radar site as the preferred location. Councillor C. Oldford offered to join the Committee

Resolution 26 – 73 – Oldford / Peddle

Resolved that we accept the Community Wellness Resource Center proposal in principle. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting March 04, 2026.

Resolution 26 – 74 – C. Oldford / W. Peddle

Resolved that the minutes of March 04, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Business Arising: **Home hardware Interest**

They forgave the interest.

Check on prices for backup power for lift stations.

SW Energy sent an email quoting us \$2300 plus tax per Gener link

Check if admin money can be sent to accommodation owners to help cover their costs

Not completed

Check who is the contact with MI to make sure our bills are being sent in. might be able to see this on MSIS

Not contacted yet

Accommodation Tax

Discussion on Accommodation Tax

Committee Reports: **March 13, 2026, HR/Finance meeting minutes**

Resolution 26 – 75 – R. Greening / W. Peddle

Resolved that we accept the March 13, 2026, HR/Finance meeting report. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Resolution 26 – 76 – W. Peddle / R. Greening

Resolved that we adjust \$8,011.60 as administrative error as discussed in the HR/Finance Meeting March 13, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Resolution 26 – 77 – W. Peddle / R. Greening

Resolved that we adjust \$1,864.90 as administrative error as discussed in the HR/Finance Meeting March 13, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Invoices # 1 - # 18:

Invoices #1- #18, presented in the amount of **\$7,327.96**

Resolution 26 – 78 – R. Greening / C. Oldford

Resolved that invoices # 1 - # 18 in the amount of **\$7,327.96** be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Councillor Greening declared conflict of interest and left the room because Owen is his grandson.

Invoice # A:

Invoices #A, presented in the amount of **\$623.56**

Resolution 26 – 79 – W. Peddle / T. Roach

Resolved that invoices # A in the amount of **\$623.56** be paid. In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and J. Bursey. Opposed 0; Resolution Carried.

Councillor Greening returned to the meeting.

Councillor J. Bursey left the meeting for personal reasons (8:40pm)

Time Sheets:

Greg:	Mar 01 – 07/26 (2 hours OT)
	Mar 08 – 14/26 (Regular Hours)
Joanne:	Mar 01 – 07/26 (12 Hours cleaning)
	Mar 08 – 14/26 (11 Hours cleaning)
Shawn:	Mar 01 – 07/26 (10 Hours Garbage, Helping with Plow Pin)
Donovan:	Mar 01 – 07/26 (7 Hours Dump)
Arthur:	Mar 08 – 14/26 (7 Hours Dump)

Resolution 26 - 80 – W. Peddle / R. Greening

Resolved that the OT hours for Greg be accepted and liquidated as TOIL. In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Donovan 7 hours // Shawn 10 hours // Arthur 7 hours // Joanne 23 hours

Resolution 26 – 81 – R. Greening / C. Oldford

Resolved that Donovan 7 hours, Shawn 10 hours, Arthur 7 hours, Joanne 23 hours be paid In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Correspondence:

Community Wellness Center

Discussed with delegates

Parks Canada Contractual Arrangement

Discussion on Fire Trucks leaving town boundary. Discussion on proper training for wildland fires. Agreed that we would contact the Fire Chief before signing the arrangement.

Municipal Affairs Training Reminder

Reviewed

Public Procurement Agency Regulations Update

Reviewed

SilverHawk Website Update Quote

Reviewed quote.

Financial and Human Resource Oversight

Reviewed

Linda Davis Email

Discussion on the email from Linda Davis. Agreed we would get more information before requesting the light be moved.

General Business:

Xylem Control Panel Quote

Resolution 26 – 82 – C. Oldford / W. Peddle

Resolved that we accept the Xylem Control Panel Quote of \$30,875.19 In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Mini Split Cleaning Quotes

Resolution 26 – 83 – R. Greening / T. Roach

Resolved that we accept the quote from GHG Contracting. In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Website Costs

Website costs were reviewed. It was agreed that we would make our best effort to move events from the WaytoLive.org to Portblandford.com as to keep down the costs of hosting websites.

Code of Conduct Training

Code of Conduct training was discussed. Councillors were given a copy of the code of conduct to review. It was agreed that we would complete the training at the next meeting.

Tax Recovery Plan

Discussion on the 2026 Tax Recovery Plan dated Dec 31, 2025. Staff will update the plan, and it will be reviewed at the next meeting. It was agreed that we would make a social media post to remind residents of the new due date this year of March 31, 2026.

Disclosure Statements

Disclosure Statements were handed out and all councillors in the building completed them.

General Business: Lift station #5

Discussion the lift station backing up into residents’ property. It was agreed Public Works staff would install an overflow pipe into the ditch as to control the overflow of sewage water.

Union

Discussion on the potential employee union. Some concerns raised were mill rate going up due increased costs to the town. Discussion on cutting services vs raising taxes. It was agreed that at this time there was nothing we can do. It was made clear that no one was to talk to staff about this as to not interfere with the proceedings.

Adjournment:

Resolution 26 – 84 – W. Peddle / R. Greening

Resolved that we do now adjourn to meet again on Wednesday, April 1st, 2026, at 7:00 p.m. in the Council Chambers. In favour 5; D. Clouter, W. Peddle, T. Roach, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.
Meeting adjourned at 10:28 p.m.

_____ (Mayor) _____ (Clerk/Manager)