

**TOWN OF PORT BLANDFORD
REGULAR MEETING March 4th, 2026**

**Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on March 4th, 2026, at 7:00 p.m.**

Present: Mayor: Darlene Clouter
Deputy Mayor: Winston Peddle
Councillors: Jeanine Bursey
Rick Greening
Clyde Oldford
Terry Roach (By Zoom)

Clerk/Manager: Philip Holwell

Absent: Mathew Bursey

Agenda: Mayor asked if there were any additions or changes to the agenda of March 4th, 2026.

Resolution 26 – 52 – R. Greening/ C. Oldford

Resolved that we adopt the agenda of March 4th, 2026. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Delegations: **Dennis Vardy**

Discussion held on Accommodation Tax. Concerns expressed were previous bookings, admin costs, fairness with BnB's, transparency of spending and technology capabilities of booking system.

Requested the Council defer to 2027. Suggested money could be spent on advertising to benefit businesses.

Council requested that he could give us an idea of stays this year to better judge our budget for next year.

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting February 18, 2026.

Resolution 26 – 53 – C. Oldford / T. Roach

Resolved that the minutes of February 18, 2026, be adopted as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Business Arising: **Contacted eastern health about emergency plan. Waiting on response.**

Heard back from eastern health they are checking into it with there health emergency management / paramedicine teams.

Check on prices for backup power for lift stations.

Emailed SW Energy for quote.

Email Colin Holloway

Was talking to MUN Affairs about adjusting rates. They suggested to wait for MAA to adjust the rates. Emailed Colin that we would not be adjusting the tax rates for previous years.

North Atlantic ending protection plan.

Checked for heat pump grant with Youngs they are calling me back. Checked with green municipal fund (only covers 20%)

Backup Lift Station Pumps

Ordered by email (Feb 19 2026)

Committee Reports: **February 12, 2026, CDC meeting minutes**

Resolution 26 – 54 – W. Peddle / J. Bursey

Resolved that we accept the Feb 12, 2026, CDC meeting minutes. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Invoices # 1 - # 13 and #15: Invoices #1- #13, #15 were presented in the amount of **\$8,748.83**

Resolution 26 – 55 – J. Bursey / R. Greening

Resolved that invoices # 1 - # 13 and #15 in the amount of **\$8,748.83** be paid. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Invoice # 14:

Invoice # 14 was removed to investigate interest charges.

Time Sheets:

Greg: Feb 15 – 21/26 (6.5hrs OT)
Feb 22 – 28/26 (2 hours OT, 24 hours Toil)

Joanne: Feb 15 – 21/26 (12 hours)
Feb 22 – 28/26 (14 hours)

Shawn: Feb 15 – 22/26 (14 Hours)
Feb 22 – 28/26 (7.5 Hours)

Paul: Feb 15 – 22/26 (9 Hours)
Feb 22 – 28/26 (7 Hours)

Ivan Feb 22 – 28/26 (7 Hours)

Resolution 26 - 56 – W. Peddle / J. Bursey

Resolved that the OT hours for Greg be accepted and liquidated as TOIL. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Paul 16 hours // Shawn 21.5 hours // Ivan 7 hours // Joanne 26 hours

Resolution 26 – 57 – W. Peddle / J. Bursey

Resolved that Paul 16 hours, Shawn 21.5 hours, Ivan 7 hours, Joanne 26 hours be paid. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.

Owen: Feb 15 – 21/26 (11.5hrs OT)
Feb 22 – 28/26 (16 hours Toil)

Councillor Greening declared conflict of interest and left the room because Owen is his grandson. (8:15pm)

Resolution 26 – 58 – C. Oldford / T. Roach

Resolved that the OT hours for Owen be accepted and liquidated as TOIL. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, T. Roach. Opposed 0; Resolution Carried.

Councillor Greening returned to the meeting. (8:15pm)

Correspondence: Rodway's Printing

Resolution 26 – 59 – C. Oldford / T. Roach

Resolved that staff order a Towns and Local Service Districts Act book printed on both sides. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Epilepsy NL Letters

Resolution 26 – 60 – C. Oldford / W. Peddle

Resolved that we proclaim March 26th as Purple Day for Epilepsy. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Resolution 26 – 61 – W. Peddle / R. Greening

Resolved that we proclaim March as Easter Seals Month. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Terra nova resort and Golf Community

Discussed with delegates earlier in meeting.

Keith Garrett Seniors resource officer

Discussion on if we had any office space to offer. Suggestions were made to contact the Churches, Legion and the church manse.

Water analysis

Reviewed all tests were satisfactory.

Calvin Efford Call

Resolution 26 – 62 – R. Greening / T. Roach

Resolved that we give Calvin Efford power to apply for the RBC Barrier Buster grant. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

General Business: Tv for council Chambers

Resolution 26 – 63 – T. Roach / C. Oldford

Resolved that we set a \$1000 budget to purchase a TV and required supplies for the council chambers. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Accommodation Tax

Resolution 26 – 64 – R. Greening / T. Roach

Resolved that we defer the Tourist Accommodation Tax until January 1st, 2027. In favour 5; D. Clouter, W. Peddle, J. Bursey, R. Greening, T. Roach. Opposed 1; C. Oldford; Resolution Carried.

Charitable Donee

Not enough information to make a decision at this time.

Targa survey

Resolution 26 – 65 – C. Oldford / T. Roach

Resolved that, based on the results of the recent community survey indicating a lack of public support, the Town Council of Port Blandford is against hosting a Targa event at this time. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Vida for PMA convention April 14-16

Resolution 26 – 66 – C. Oldford / J. Bursey

Resolved that we get Vida Greening to fill in for office staff while away at the PMA Convention. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

General Business: Permit transfer Trevor Earle

It was agreed that the original permit should be cancelled and a new permit can be applied for

Meridian Interest Charge

Resolution 26 – 67 – T. Roach / J. Bursey

Resolved that we pay the Meridian Invoice and any interest accrued on the account. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Code of Conduct adoption

Resolution 26 – 68 – T. Roach / C. Oldford

Resolved that we adopt the Code Of Conduct for Municipal Employees as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Resolution 26 – 69 – C. Oldford / J. Bursey

Resolved that we adopt the Code Of Conduct for Councillors as presented. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

Rural Road maintenance training

No interest at this time

Scotia Bank EFTS

Resolution 26 – 70 – R. Greening / T. Roach

Resolved that we sign the Scotiabank Cash Management and Payment Services agreement. In favour 6; D. Clouter, W. Peddle, J. Bursey, C. Oldford, R. Greening, T. Roach. Opposed 0; Resolution Carried.

General Business: Fire Break Funding

Discussion on fire break funding. It was agreed that staff would reach out to Lloyd Parrots office for more information.

Adjournment: Resolution 26 – 71 – J. Bursey / R. Greening

Resolved that we do now adjourn to meet again on Wednesday, March 18, 2026, at 7:00 p.m. in the Council Chambers. In favour 5; D. Clouter, W. Peddle, J. Bursey, C. Oldford, and R. Greening. Opposed 0; Resolution Carried.
Meeting adjourned at 9:32 p.m.

_____ (Mayor) _____ (Clerk/Manager)