

**TOWN OF PORT BLANDFORD
REGULAR MEETING FEBRUARY 4, 2026**

**Minutes of the regular meeting of the Town of Port Blandford
Held in Council Chambers on February 4, 2026, at 7:00 p.m.**

Present:	Mayor:	Darlene Clouter
	Deputy Mayor:	Winston Peddle
	Councillors:	Jeanine Bursey Matthew Bursey Rick Greening Terry Roach Clyde Oldford
	Clerk/Manager:	Philip Holwell

Absent:

Agenda: Mayor asked if there were any additions or changes to the agenda of February 4, 2026.
Resolution 26 – 31 – Peddle / Greening
Resolved that we adopt the agenda of February 4, 2026. In favour 7: D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Delegations: N/A

Minutes Regular: Mayor asked if there were any errors or omissions to the minutes of Regular Meeting January 21, 2026.
Resolution 26 – 32 – Oldford / Roach
Resolved that the minutes of January 21, 2026, be adopted as presented. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Business Arising:

Contact Transportation re Plan if TCH is closed.

Emailed Sean Pitts Jan 23, 2026. No response yet.

Contact Eastern Health regarding plan if TCH is closed. Ask about ambulance being stored in Port Blandford. Would it be better for an ambulance to come from Glovertown.

Eastern Health still needs to be contacted.

Contact Andrew re calling RCMP to get contact information for insurance and billing them.

Andrew was contacted. He reported that they have sent in invoices in the past but have never received any reimbursement. So they gave up on sending invoices.

Contact Lloyd Parrott's office and invite to a meeting.

Emailed about setting up a meeting. He will check his calendar.

Contact Bob Giannou about the benefits to Port Blandford (Hotel Bookings)

Bob emailed back and provided a community partnership pamphlet.

Send out Survey asking the local residents and businesses their opinion on Targa

This survey has been sent out

Resolved that town staff check all properties in last 6 years with permits, are being properly assessed

This is still to be completed.

Committee Reports:

Invoices # 1 - # 7: Invoices #1- #7 were presented in the amount of **\$9,780.64**
Resolution 26 – 33 – Peddle / Greening
Resolved those invoices # 1 - # 7 in the amount of \$9,780.64 be paid.
In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey,
C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution
Carried.

Time Sheets:

Philip:	Jan 18 – 24/26 (Regular Hours) Jan 25 – 31/26 (Regular Hours)
Greg:	Jan 18 – 24/26 (8 Hours TOIL, Regular Hours) Jan 25 – 31/26 (8.5 OT, 16 hours TOIL, Regular Hours)
Joanne:	Jan 18 – 24/26 (12.5 hours) Jan 25 – 31/26 (11 hours)
Shawn:	Jan 18 – 24/26 (7 Hours) Jan 25 – 31/26 (3.5 Hours)
Paul:	Jan 25 – 31/26 (7 Hours)
Larry:	Jan 25 – 31/26 (6 Hours)

Resolution 26 - 34 – Oldford / Roach

Resolved that the OT hours for Greg be accepted and liquidated as TOIL. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Owen:	Jan 18 – 24/26 (Regular Hours) Jan 25 – 31/26 (10 Hours OT, Regular Hours)
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Councillor Greening declared conflict of interest and left the room because Owen is his grandson.

Resolution 26 – 35 – Peddle / M. Bursey

Resolved that the OT hours for Owen be accepted and liquidated as TOIL. In favour 6: D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, and T. Roach. Opposed 0; Resolution Carried.
Councillor Greening returned to the meeting.

Paul 8 hrs // Shawn 10.5 hrs // Larry 6 hours // Joanne 23.5 hours

Resolution 26 – 36 – J. Bursey / Roach

Resolved that Paul 8 hrs, Shawn 10.5 hrs, Larry 6 hours, Joanne 23.5 hours be paid. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Correspondence: Email from Mike Duff.

Discussion on the email from Mike Duff was held. It was agreed that all stays after May 15 must pay accommodation tax.

Email from Colin Holloway

Discussion on email from Colin Holloway.

Resolution 26 – 37 – Greening / Roach

Resolved that council is not agreeable to the adjustments for previous years. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Email Chelsea Hann

Discussion on email from Chelsea Hann re Hann's lane.

Water analysis report

Reviewed water analysis report

Targa Community Partnership Proposal pamphlet.

Reviewed Targa Community Partnership Proposal pamphlet

General Business: Mini Fridge for maintenance building.

Agreed that staff would purchase a mini fridge for the maintenance building.

General Business: Updated 2024 tax recovery plan

Resolution 26 – 38 – Peddle / Greening

Resolved that council accept the updated 2024 tax recovery plan. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Discussion on policy for 2025 tax recovery plan. It is suggested that, after water service has been disconnected, all current year's taxes should be paid in full, and an acceptable plan must be established to repay any back taxes. It was agreed that a Finance committee meeting shall be held to review the 2025 tax recovery plan.

Casual Call-in Employee Policy

It was agreed that an HR committee meeting would be held to discuss the Casual Call-in employee policy.

Assessment Review Commissioner

It was agreed that we get three quotes before appointing an assessment review commissioner.

Commend snow clearing crew

Council sends a thank you to the snow clearing crew for an exemplary job during the recent snowstorms.

Sewer issue lift station 4

Discussion on sewer backup on Church road caused by lift station 4 electrical issue. As it was an ongoing issue, it was agreed staff would update council in the morning.

Backup sewer pumps

Discussion on gas tax money for spare pumps. It was agreed that staff would reach out for an update on quotes.

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Adjournment:

Resolution 26 – 39 – Peddle / J. Bursey

Resolved that we do now adjourn to meet again on Wednesday, February 18, 2026, at 7:00 p.m. in the Council Chambers. In favour 7; D. Clouter, W. Peddle, J. Bursey, M. Bursey, C. Oldford, T. Roach and R. Greening. Opposed 0; Resolution Carried.

Meeting adjourned at 8:44 p.m.

_____ (Mayor)

_____ (Clerk/Manager)